



RIALTO UNIFIED SCHOOL DISTRICT

MIDDLE SCHOOL ELA/ELD COACH

Job Description

DEFINITION

Under the direction and supervision of the site administrator, the Middle School ELA/ELD Coach is responsible for providing site coaching, job embedded and ongoing professional development with site teachers and administrators both in the areas of ELA and ELD. The site coach will facilitate their learning, with regard to specific strategies determined by the Educational Services Department and Principals. The site coach helps teachers develop and enhance their instructional practices, builds capacity within the site and assists in the development of PLCs, to promote increased academic achievement for all students.

ESSENTIAL DUTIES

- Assists in the development and delivery of professional development to teachers at the site or district level in ELA/ELD and literacy strategies to improve teachers' understanding of curriculum expectations and instructional strategies.
- Works with site teachers (in teams or individually) to refine their knowledge and skills. This may include: in-class coaching, modeling instructional strategies, co-planning/co-teaching, lesson study, guiding teachers in looking at student work, developing lesson plans with teachers based on student needs and assessments, supporting the integration of ELD and literacy standards, differentiation of instruction, supporting data analysis and supporting the integration of technology.
- Develops a high level of trust and rapport with teachers in order to be an effective catalyst in their professional growth.
- Works collaboratively with District lead strategists, Principals, Executive Director of Secondary Instruction, Senior Director of Professional Development, EL Programs Director and the Associate Superintendent of Secondary Education, to ensure continuity throughout the District's secondary instructional programs.
- Acquires knowledge of research-based instructional strategies and pedagogies particularly those within the District's focus and provides that knowledge to the site.
- Assists teachers in developing formative assessment tools to effectively monitor students' learning and to direct their teaching.
- Assists teachers in accessing and utilizing formative and summative assessment data to inform instruction, with particular attention to performance assessments.
- Guides and supports teachers to ensure their instruction is aligned to District expectancies, pacing guides, Common Formative Assessments, benchmarks, Common Core ELA and Literacy Standards, ELD standards, and Smarter Balance Assessments.
- Maintains a monthly activity log, which is submitted at the end of each month to the Sr. Director of Professional Development and EL Programs Director.
- Assists with site Professional Learning Communities.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of: The California Common Core ELA Standards, California ELD standards and strategies outlined in the 2014 ELA/ELD Framework, Data-driven instructional decision making; Knowledge of research based, effective instructional strategies for students and adult learners, effective instructional strategies for English Learners, differentiation of instruction and assessment for English Learners and second language acquisition theory.

Ability to: Communicate and interact effectively with students, teachers, parents, colleagues, and community leaders; teach students for demonstration purposes; model the adage of "life-long learner"; coach peers in a non-evaluative manner; organize programs and manage time effectively; present materials/methods in a training environment, and use instructional technology tools and materials.

Experience and Education:

- Possession of a valid California Single Subject Credential in English or Subject Matter Authorization in Introductory English.
- Possession of EL authorization.
- Four years of teaching experience.
- Knowledge of, and/or demonstrated use of, various instructional strategies for students and adult learners, including Marzano strategies, cooperative learning, SDAIE, SIOP and PLC process is desirable.

PHYSICAL DEMANDS

Physical class:

MODERATE WORK - lifting 50 pounds maximum with frequent lifting and/or carrying objects weighing up to 25 pounds.

Work area requirements:

District offices, regular classrooms, on the playground, parking lot, bus stop areas and possibly field trips
Ability to traverse campuses and sites of 10 to 40 acres which would include asphalt, grass on playgrounds and dirt

Physical requirements:

The time requirements are listed considering this wording and meaning:

Occasionally/Low - up to 3 hours
 Frequently/Medium - 3 to 6 hours
 Constantly/High - 6 to 8 hours plus

Stooping:	Occasionally	Standing:	Occasionally
Bending:	Frequently	Kneeling:	Occasionally
Lifting:	Frequently	Sitting:	Occasionally
Reaching:	Frequently	*Driving:	Occasionally
Handling:	Frequently	Walking:	Frequently
Grasping:	Frequently	Push/Pull:	Occasionally
Fingering:	Frequently	Carrying:	Frequently

****Possession of a current California Driver’s license, a DMV printout and the ability to be covered by the company auto insurance is required.***

Frequent motion:

Keyboarding:	Occasionally	Reaching to shoulder level:	Occasionally
Twisting:	Frequently	Forward shoulder/neck flexion:	Frequently
Wrist flexion:	Frequently	Reaching above should level:	Occasionally
Elbow flexion/extension:	Frequently	Reaching below shoulder level:	Frequently

Sensory requirements:

Ability to see:	Constantly
Ability to hear:	Constantly
Ability to talk:	Constantly
Ability to smell:	Constantly
Ability to touch:	Constantly

Must be able to deal with these environmental considerations:

Heat:	Yes	Odor:	Yes
Noise:	Yes	Humidity:	Yes
Moisture:	Yes	Fluorescent lights:	Yes
Working inside:	95% of the day	Floor may be slippery at times:	Yes
Working outside:	5% of the day	Working in close quarters with others:	Yes

This job requires:

Alertness:	Constantly
Attention to detail:	Constantly
The use of two hands:	Constantly
Recall of names and dates:	Yes
Ability to work in temperatures down to 40 degrees and up to 110 degrees	

Ability to deal with psychological factors:

Team work:	Yes
Frustration:	Medium
Repetitive Tasks:	Yes - High
Level of responsibility:	High
Must keep up with schedule:	High
Flexible:	Yes
Able to work overtime as needed:	Yes
Dealing with angry teachers, students and parents:	Medium

Physiologic factors:

Have a high level of consciousness:	Yes
Orientation to time, place or person:	Yes
Ability to read at 12 th grade level:	Yes
Ability to comprehend and follow directions:	Yes
Able to keep up a high activity level during the shift:	Yes

CS: 09/2022

**AN EQUAL OPPORTUNITY EMPLOYER
RIALTO UNIFIED SCHOOL DISTRICT IS A "DRUG and TOBACCO-FREE WORKPLACE"**